

Data Collections Updates for FY2020



Changes – What Changes?

“Education is the most powerful weapon which you can use to change the world.”
— Nelson Mandela



Timeline for Changes

- February- April: Discuss new requirements for data collections with data users.
- End of May: Give new collection requirements to SIS vendors.
- Mid-July: Give SIS vendors the updated layouts.
- End of July: Webinar to explain changes to districts. Post webinar and changes doc.
- Mid-August: Data Collections conference.
- September: SIS vendors test data collections (a month early).
- October: First data collections for FY20.

Changes

- This presentation does not include every error or warning change. Changed errors and warnings can be found in the data collections layouts and will be highlighted in yellow.
- Updates to errors and warnings may / will occur during the school year. When any change occurs in a layout, the change will be noted and dated in the Revisions Table at the beginning of the layout.

Documentation

All Data Collections documents – except the layouts – are posted here on the Data Collections and Reporting webpage. Layouts are posted in the Portal.

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FY2020 Data Collections and Reporting

General Information

- Data Collection Documentation
- Data Collection Overview
- Data Conference
- GaDOE Name Processing Rules
- Georgia Student Data Privacy, Accessibility, and Transparency Act
- Records Retention
- School Count by Type
- Submit Request for Data

Data Collection Documentation

- Certified/Classified Personnel Information (CPI)
- End of Pathway Assessment (EOPA)
- Free/Reduced Price Meal Eligibility
- Full-Time Equivalent (FTE) / FTE Data Survey
- GUIDE (Georgia Unique Identifier for Education)
- Pre-ID Labels
- Private School
- STRIDE
- Student Class
- Student Record
- 'New Coordinator' Documentation
- Presentations, Webinars, and Miscellaneous Documentation
- FY2020 Summary of Transmission Dates

Contact Information

Levette Williams, Chief Privacy Officer
Technology Services Director
Phone: 404-463-6504
lewillia@doe.k12.ga.us
<https://www.gadoe.org>

Data Collection Team Contact Information

Changes - How Do I Know What Changed

Layouts are posted in the Portal, listed on the first menu page of each data collection (or on the Main Menu in GUIDE).

Site Navigation

- Home
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Information Technology

- Data Collection
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- CCRPI


Kathy Aspy

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Hide Navigation

Georgia Department of Education FTE Transmission Period

Full Time Equivalent (FTE)

Transmission Cycles	Current Documentation
FTE2019-3	<ul style="list-style-type: none">FTE File LayoutFTE Updates 
FTE2019-1	
FTE2018-3	
FTE2018-1	
FTE2017-3	
FTE2017-1	
FTE2016-3	
FTE2016-1	
FTE2015-3	
FTE2015-1	
FTE2014-3	
FTE2014-1	
FTE2013-3	
FTE2013-1	
FTE2012-3	
FTE2012-1	
FTE2011-3	
FTE2011-1	
FTE2010-3	
FTE2010-2	
FTE2010-1	
FTE2009-3	
FTE2009-2	
FTE2009-1	

NOTES:


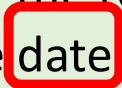
If you see the  icon next to the layout,

Changes - Revision Tables

FY2020 Student Class File Layout

Document Revision Updates		
DATE	DATA ELEMENTS	ADD
07/01/2019	N/A	Standard updates to FISCAL YEAR and all date ranges.
07/01/2019	COURSE NUMBER	E6083 - COURSE NUMBER must be xx.0 when SPECIAL ED DELIVERY MODEL = '1', '2' or '3'.
07/01/2019	COURSE NUMBER	E6084 - COURSE NUMBER must be xx.9 when SPECIAL ED DELIVERY MODEL = '4' or '5'.
07/01/2019	COURSE NUMBER	E6085 - COURSE NUMBER must be xx.8 when SPECIAL ED DELIVERY MODEL = 6 or 7.
07/01/2019	COURSE TEACHER CODE	E6086 - SCHOOL ENTRY CODE= 'C' or 'N', COURSE TEACHER CODE cannot be '888888888' or '999999999'.
07/01/2019	COURSE TEACHER CODE	E6087 - If COURSE TEACHER CODE = all 8's or 9's the school entry date cannot = first day of school.
07/01/2019	ADDITIONAL COURSE TEACHER CODE 1	E6090 - ADDITIONAL COURSE TEACHER CODE 1 is required if SPECIAL ED DELIVERY MODEL = 3, 4, 5 or 7.
07/01/2019	ADDITIONAL COURSE TEACHER CODE 1	E6091 - ADDITIONAL COURSE TEACHER CODE 1 is required if SPECIAL ED DELIVERY MODEL = 1 and INCLUSION CODE = 8.
07/01/2019	ADDITIONAL COURSE TEACHER CODE 1	W5026- No ADDITIONAL COURSE TEACHER CODE should be reported with SPECIAL ED DELIVERY MODEL 2 or 6.
07/01/2019	ADDITIONAL COURSE TEACHER CODE 1	W5027 - No ADDITIONAL COURSE TEACHER CODE should be reported with SPECIAL ED DELIVERY MODEL '1' and INCLUSION CODE '4', '5', '6', and '7'.
07/01/2019	PRIMARY AREA	E6095 - If SPECIAL ED DELIVERY MODEL is not blank, then this class record must have a PRIMARY AREA indicating the Special Education service delivered.
07/01/2019	INCLUSION CODE	E6092 - SPECIAL ED DELIVERY MODEL = '3', '4' and '5', INCLUSION CODE must = '9'.
07/01/2019	INCLUSION CODE	E6093- INCLUSION CODE must be blank when SPECIAL ED DELIVERY MODEL = 2, 6 and 7.
07/01/2019	ESOL DELIVERY MODEL	Added valid values to ESOL DELIVERY MODEL and to the edit for valid values, E219: '5' Scheduled Class Period (Scheduled Language Acquisition), 'A' Scheduled Class Period (Scheduled Language Acquisition at a Newcomer Program), 'B' Sheltered Content at a Newcomer Program
07/01/2019	SPECIAL EDUCATION DELIVERY MODEL	New data element

NOTES:

If you see the  icon next to the layout, look in the revision table for the  of the most recent posting.

Changes NEW – A ‘Changes Only’ Document



Richard Woods, Georgia's School Superintendent

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Posted HERE in the Presentations, Webinars, and Miscellaneous Documentation



Changes - - 'Changes Only' Document



Richard Woods, Georgia's School Superintendent

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FY2020 Presentations, Webinars, and Miscellaneous Documentation

FY2020 Data Collection Updates (7/25/2019)
FY2020 Data Collection Updates (recording - please be patient while the video opens)

Posted HERE in the Presentations, Webinars, and Miscellaneous Documentation, is a document that explains the changes for this school year, as well as a recording of the webinar explaining these changes.

Changes - New – A ‘Changes Only’ Document

GaDOE Data Collections Updates for School Year 2019 - 2020



General information

This document explains new data requirements for student and staff data collections for the school year 2019 – 2020, FY20. This document describes changes that need to be made to the data fields in the SIS and HR systems. Information about the specific layouts of extracts from the SIS and HR systems, that are used to create upload files for data collections, is not included in this document. That information, the layouts for GA Data Collections, is posted in the Portal. The changes for FY20 that effect data collected in Student Information Software were explained to the SIS vendors on May 31st.

We will be changing our verbiage to match Federal terminology. We will change "service plan" to "services plan", change "Special Ed student" to a "Student With Disability(es) or SWD", "Placement" to "Provision or Initiation of Services".

Students should always be reported from their 'home' school.

FTE

GIFTED DELIVERY MODEL 1, 2, 3, 4, 5, 6 will no longer be collected in the FTE data collection. It will still be collected in the SC data collection.

We are adding the data element **GAA** back into the FTE-1 collection. It was removed from the FY19 collection. It is being added back in FY20 in FTE. **GAA** has been and will continue to be collected in SR

FY20 Changes

1. Merging the 2 ESOL segments fields (**ESOL – ITINERANT** and **ESOL – NON-ITINERANT**) into a single field called **ESOL SEGMENTS**. All of the error checks that existed for the combination of **ESOL – ITINERANT** and **ESOL – NON-ITINERANT** will be applied to the new combination field **ESOL SEGMENTS**.
2. Adding a data element called "**RELATED SPECIAL ED SERVICES – SPEECH THERAPY**". This element will have the same values as the other **RELATED SPECIAL ED SERVICES** ('Y' or 'N')
3. Deleting the valid value 'J' for the data element **SPECIAL ED ENVIRONMENT**.
4. Adding a valid value to **RESIDENT STATUS CODE**, 'B' - Displaced student from out of state or out of district. See "Displaced Students" below.

FTE and Student Record

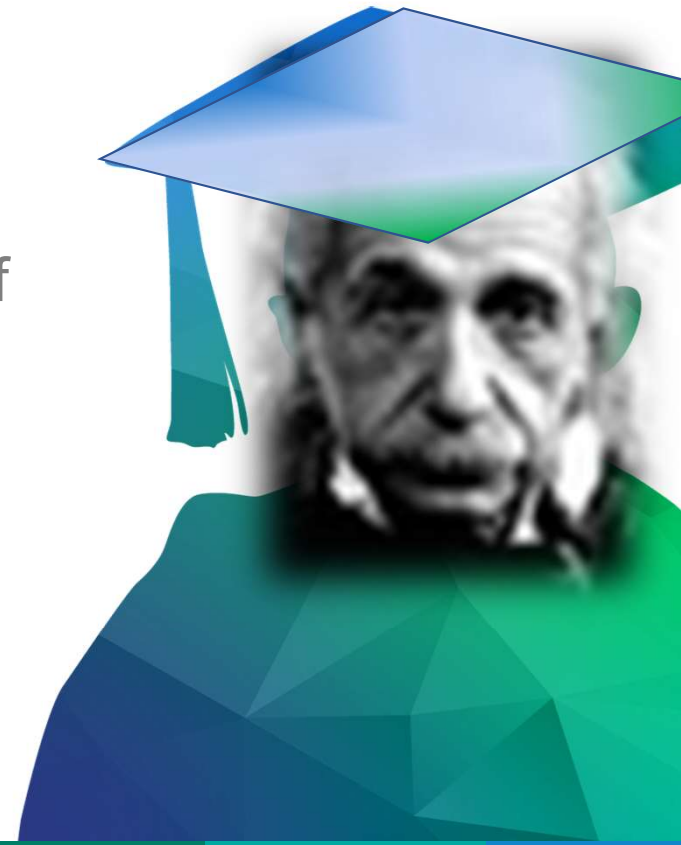
English Learners

The fields **PARENT COMMUNICATION LANGUAGE** and **PRIMARY STUDENT LANGUAGE** were only required last year for students that were new to the English Learner program. This information is required by

Changes

“The world as we have created it is a process of our thinking. It cannot be changed without changing our thinking.”

— **Albert Einstein**





Displaced Students

Displaced Students

Definition of a Displaced Student: A displaced student is a student who has transferred to your district due to a natural disaster such as a hurricane, fire, or flood. This is not a situation where a student's family planned to move. They are forced to move and may now be homeless. This designation does not include students from a family who were flooded out of their home by a burst pipe, or house fire. The student's home must have been in an area declared a disaster by the governor of the state.

Data entry guidelines for a displaced student:

- The **WITHDRAWAL CODE** from the school the student withdrew from as a result of the natural disaster is “ ‘6’ - Displaced due to natural disaster”.
- The **SCHOOL ENTRY CODE** for the new school in which the student enrolls is “ ‘6’ - Enrolled due to natural disaster displacement”.
- The **RESIDENT STATUS CODE** of the student in the new district should be “ ‘8’ - Displaced student from another district or out of state”.
- Only for displaced students, enter prior system of residence in the **SYSTEM OF RESIDENCE** field.
- Enter the prior county in the **COUNTY OF RESIDENCE** field. (The current school system will be obtained from the **SYSTEM CODE**.)

Displaced Students

- During end-of-year processing, these **SCHOOL SYSTEM OF RESIDENCE** codes should be cleaned out and set to blank. Any student that is still enrolled in the new district after the summer should then be considered a resident student. So as of now, the **SCHOOL SYSTEM OF RESIDENCE** used last year for CA, FL, NC and SC, are no longer valid.



English Learner Students

English Learner Students

The fields **PARENT COMMUNICATION LANGUAGE** and **PRIMARY STUDENT LANGUAGE** were only required last year for students that were new to the English Learner program. This information is required by the Office of Civil Rights for *all* students, not just the non-English speakers. For FY20, we asked the SIS vendors to assist you by auto filling the fields to '008' – English for both student and parent primary language fields.

English Learner Students

In FTE

The 2 data elements – ESOL Non-ITINERANT and ESOL ITINERANT - have been combined into a single data element:
ESOL SEGMENTS

English Learner Students

The field **DATE OF ELP SCREENER** was added to FTE-1 and SR last year. It was required for all new EL students (students marked **EL** = 'Y' and not found in previous data collections.) There was an allowance made for a missing date for out of state students that were already in an English Learner program in another state. In FY20, all new EL students, even those from out of state must have a date for their first EL screener.



Students With Disabilities

Students With Disabilities

Adding **SPECIAL EDUCATION EVENT CODES** '14' and '15':

- '14' - Signed Parental Consent for the Provision of Services (*The date consent is received by the LEA.*) (This event comes between the '05' - Initial IEP Meeting and the '06' - Initial IEP Placement/Transition Service Begin.)
- '15' - Reevaluation Waiver (*the parent and public agency (LEA) agree that a reevaluation data review is unnecessary; constitutes completion of the triennial reevaluation*). (This event is a alternative for an EVENT CODE '8'.)

Students With Disabilities

GAA will be collected in FTE-1 again.

Adding 2 data elements that are date fields relating to **GAA**:

- **DATE STUDENT BECAME ELIGIBLE FOR GAA** and
- **DATE STUDENT IDENTIFIED NO LONGER ELIGIBLE FOR GAA.**

These fields *only need to be entered when / if the **GAA** status changes.*

There will be an error check to make sure that a student that was GAA = 'Y' in SR 2019 is still GAA = 'Y' in FTE-1 unless there is a **DATE STUDENT IDENTIFIED NO LONGER ELIGIBLE FOR GAA** between June 1, 2019 and October 1, 2019. If a student did not have a GAA in SR 2019, or the student was not reported in SR 2019, and the GAA eligibility is reported in FTE-1, the **DATE STUDENT BECAME ELIGIBLE FOR GAA** must be reported.

- These data elements will be used to help determine whether a Special Education teacher should have Adapted Curriculum Certification to be considered In-Field.

Students With Disabilities

In Student Class:

- Adding a data element, **SPECIAL ED DELIVERY MODEL**. See the *Delivery Models* spreadsheet for information on how to report the content teacher, an Additional Teacher providing a service to a specific student, and the course number and Inclusion information. Valid values are:
 - ‘1’ – Additional Supportive Service to the Student
 - ‘2’ – Additional Supportive Service to the Teacher
 - ‘3’ – Direct Service: Consultative
 - ‘4’ – Direct Service: Collaborative
 - ‘5’ – Direct Service: Co-teaching
 - ‘6’ – Specialized Placement (Outside General Ed) / Individual or Small Group
 - ‘7’ – Specialized Placement (Outside General Ed) / Individual or Small Group with an Additional Content certified teacher.



Reporting Delivery Models

Reporting Delivery Models

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FY2020 Student Class Resources

Student Class is a collection of class roster data which links students and teachers to a class.

General Information

- Student Class Transmission Dates
- Student Class Data Element Detail

Related Information

- Reporting Delivery Models
- Reporting ONLINE Courses
- GNETS FAQ
- Georgia Credit Recovery
- MOWR Dual Enrollment Institution Codes

PQ/In-Field

SPECIAL EDUCATION DELIVERY MODELS

Delivery Model	Student Class - Primary Teacher	Student Class - Additional Teacher
(1) Additional Supportive Service to SWD Student	Content	Any Cert/CHW (Inclusion Code 8 only)
(2) Additional Supportive Service to the Teacher	Content	N/A
(3) Direct Service: Consultative	Content	Special Education Certification (Inclusion Code 9)
(4) Direct Service: Collaborative	Content	Special Education Certification (Inclusion Code 9)
(5) Direct Service: Co-Teaching	Content	Special Education Certification (Inclusion Code 9)
(6) Specialized Placement/ Individual or Small Group	Content AND Special Education Certification	N/A
(7) Specialized Placement/ Individual or Small Group Additional Content Teacher	Special Education Certification	Content

From the Student Class Reporting Delivery Models Document for Special Education:

Delivery Model	DM Code #	COURSE TEACHER CODE	ADDITIONAL TEACHER 1-3	Comments - Description	COURSE NUMBER	INCLUSION CODE
Additional Supportive Service to the Student	1	Course teacher with content appropriate certification	No if INCLUSION CODE = '4', '5', '6', or '7'. Yes if INCLUSION CODE = '8'.	Students with disabilities (SWD) receive Special Education services from personnel: paraprofessional, interpreter, job coach, other assistive personnel, or other certified teacher, in addition to the regular education content area teacher. The personnel providing this inclusion service is NOT a special education teacher. NOTE: If SPECIAL EDUCATION DELIVERY MODEL '1' is indicated for class record, then the data element INCLUSION CODE (in both FTE & SC) must be one of the following valid values: '4' Paraprofessional '5' Interpreter '6' Job Coach '7' Assistive or Other personnel '8' Teacher-Not a Special Education teacher (Not providing direct instruction)	Content area course number for the class is xx.0.	Yes. Valid values are: '4' Para-professional '5' Interpreter '6' Job Coach '7' Assistive or Other personnel '8' Teacher - Not a Special Education teacher (Not providing direct instruction)

Reporting Delivery Models Special Education

Delivery Model	DM Code #	COURSE TEACHER CODE	ADDITIONAL TEACHER 1-3	Comments - Description	COURSE NUMBER	INCLUSION CODE
Additional Supportive Service to the Teacher	2	Course teacher with content appropriate certification	NO	A special education teacher provides supportive services to the primary, content teacher. No direct service is provided to the SWD in this class. This class is reported with a general education Program Code.	Content area course number for the class is xx.0.	None

Reporting Delivery Models Special Education

Delivery Model	DM Code #	COURSE TEACHER CODE	ADDITIONAL TEACHER 1-3	Comments - Description	COURSE NUMBER	INCLUSION CODE
Direct Service: Consultative	3	Course teacher with content appropriate certification	Yes - Report special education teacher with appropriate special education certification	A special education teacher provides direct services to identified SWD within the general education classroom, amount of time is according to the IEP. Report INCLUSION CODE = '9'. (Consultative service is funded in FTE only if the service is for at least one segment a month, and provided for the majority of the segment on Count Day.)	Content area course number for the class is (XX.0) for student receiving Consultative Special Education services.	INCLUSION CODE must = '9'.

Reporting Delivery Models Special Education

Delivery Model	DM Code #	COURSE TEACHER CODE	ADDITIONAL TEACHER 1-3	Comments - Description	COURSE NUMBER	INCLUSION CODE
Direct Service: Collaborative	4	Course teacher with content appropriate certification	Report special education teacher with appropriate special education certification	A special education teacher works with identified students with disabilities and the general education teacher within the general education classroom each time the class meets, for less than full segment. INCLUSION CODE must be: '9' Certified Special Education Teacher	Content area course number w/Special Education instruction (XX.9) for student receiving Special Education services. The .9 is only used for SWD.	INCLUSION CODE must = '9'.

Reporting Delivery Models Special Education

Delivery Model	DM Code #	COURSE TEACHER CODE	ADDITIONAL TEACHER 1-3	Comments - Description	COURSE NUMBER	INCLUSION CODE
Direct Service: Co-teaching	5	Course teacher with content appropriate certification	Report special education teacher with appropriate special education certification	A special education teacher provides services to identified SWD and works with the general education teacher within the general education classroom for the entire segment, each time the class meets. INCLUSION CODE must be: '9' Certified Special Education Teacher	Content area course number with special education instruction (XX.9) for students receiving special education services. The XX.9 course number is only used for SWD.	INCLUSION CODE must = '9'.

Reporting Delivery Models Special Education

Delivery Model	DM Code #	COURSE TEACHER CODE	ADDITIONAL TEACHER 1-3	Comments - Description	COURSE NUMBER	INCLUSION CODE
Specialized Placement (Outside General Ed) / Individual or Small Group)	6	Course teacher has appropriate special education certification and content certification	No	The special education teacher provides instruction to students with disabilities in a separate classroom, outside the regular classroom. This model would also be reported for students in a separate day school or program, home-based, residential (if residential setting is all SWD), and hospital homebound if the HHB instruction is individual. No additional teacher; no INCLUSION CODE.	Content area course number with special education Separate Class instruction (XX.8)	None

Reporting Delivery Models Special Education

Delivery Model	DM Code #	COURSE TEACHER CODE	ADDITIONAL TEACHER 1-3	Comments - Description	COURSE NUMBER	INCLUSION CODE
Specialized Placement (Outside General Ed) / Individual or Small Group with an Additional Content certified teacher.	7	Course teacher has appropriate special education certification	ADDITIONAL COURSE TEACHER with content appropriate certification	The special education teacher provides instruction to students with disabilities in a separate classroom, outside the regular classroom. This is not co-teaching as the instruction is occurring outside the regular education classroom. This scenario includes a content certified regular education teacher in the small group setting to provide the students with a content certified teacher; No INCLUSION CODE.	Content area course number w/Special separate class instruction (XX.8)	None

Student Class and In-Field Reporting

Other changes to Delivery Models

ESOL Delivery Model:

Deleted:

Valid value '3' Cluster Center (CC) has been removed as a valid value.

Added:

'5' Scheduled Class Period (Scheduled Language Acquisition),

'A' Scheduled Class Period (Scheduled Language Acquisition at a Newcomer Program.

'B' Sheltered Content at a Newcomer Program

Student Class → In-Field Reporting

- New Error: **E7001** - A teacher cannot deliver two services at the same time. If there are two Delivery Models on a SC record, then **ADDITIONAL COURSE TEACHER CODE** cannot be blank.
- New Warning: A student should not be the recipient of two services in the same class period. This warning will occur when there are two delivery models reported on a single class record. (A **COURSE TEACHER CODE** and an **ADDITIONAL COURSE TEACHER** were reported).
 - **W5028** - A student should not be the recipient of two services (two delivery models) in the same class period.



Student Class – New ‘Pseudo’ Teacher ID for PreSchool, PK Content Teacher

Student Class PK Courses

For In-Field determination, assign a general education teacher to a general education course:

PK.00100xx – Pre-K Literacy;

PK.00200xx – Pre-K Numeracy.

Teachers of courses PK.00100xx and PK.00200xx will be evaluated in the In-Field application to determine their qualifications for the **content** of the course (early childhood education).

Student Class PK Courses

We are collecting PK courses in FY20 for In-Field determination per Georgia's ESSA requirements.

- PK.00100xx = PK Literacy
- PK.80100xx = PK Literacy in a Special Education setting
- PK.90100xx = PK Literacy in a general education with Special Education support

- PK.00200xx = PK Numeracy
- PK.80200xx = PK Numeracy in a Special Education setting
- PK.90200xx = PK Numeracy in a general education with Special Education support

Every PK student must have 2 courses – a PK.x01 and a PK.x02.

Student Class - New 'Pseudo' Teacher ID

We have added 'pseudo-SSN' 616-16-1616 to report a PK content teacher.

- For use when a Special Education teacher is co-teaching in a PK setting.
- The primary teacher of the PK class is not a district employee, but a district employee is going into the PK class to provide special education service.
- The Special Education teacher is reported in the ADDITIONAL COURSE TEACHER 1 field and will be evaluated in the In-Field Application for Special Education certification.
- COURSE TEACHER CODE '616161616' is only valid for COURSE NUMBERs =
 - PK.90100xx (PK Literacy in a general education with Special Education support)
 - PK.90200xx (PK Numeracy in a general education with Special Education support)

Student Class - New 'Pseudo' Teacher ID

Same information as previous slides

PK course is:	Primary Teacher (COURSE TEACHER CODE)	ADDITIONAL COURSE TEACHER CODE 1
PK.00100xx	Content	
PK.80100xx	Content and Special Education Certification	
PK.90100xx	Content	Special Education Certification
PK.00200xx	Content	
PK.80200xx	Content and Special Education Certification	
PK.90200xx	Content	Special Education Certification
If the Primary Teacher is not a public school employee, use COURSE TEACHER CODE '616161616', report the Special Education Teacher as the Additional Teacher		
PK.90100xx; PK.90200xx	ID reported as 616161616, no In-Field evaluation	Special Education Certification



New Report Format in FTE

New Report Format in FTE

Reports in FTE are now sorted by type. All the old reports have been moved. All new elements are including on at least one report.

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Menu Transmission on 08/01/2019 12:00:33 pm - Warning Requiring Comments [click here to print](#)

Georgia Department of Education











FTE Report Menu

Full Time Equivalent (FTE 2020-1)

660-Fulton County

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FTE Report Menu

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 ENROLLMENT REPORT MENU	 STUDENT REPORT MENU
 PROGRAM REPORT MENU	 ESOL REPORT MENU
 SPECIAL ED REPORT MENU	 GTID REPORT MENU
 COMPARISON AND FUNDING REPORT MENU	 SIGNOFF REPORT MENU

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ESOL REPORT MENU

 FT026 ESOL by Segments	 FT051 EL by Primary Area and Race/Ethnicity
 FT061 English Learner	 FT078 Student Primary Language

Reports

We have added the total number of ESOL segments to the 3FTE Counts Report (ESOL SEGMENTS this year, the total of ESOL ITINERANT and ESOL Non-ITINERANT in previous FTEs).

Georgia Department of Education
Full Time Equivalent (FTE 2020-1)

3 FTE Counts
660-Fulton County

Select School

FTE Category	FTE Code	October 2019 2020-1		March 2019 2019-3		October 2018 2019-1	
		Segments	FTE	Segments	FTE	Segments	FTE
Kindergarten	A	30,498	5,089	30,946	5,162	60,984	10,163
Kindergarten EIP	E	5,342	897	5,004	845	10,660	1,771
Grades 1 to 3	B	96,202	16,038	96,076	16,014	192,356	32,058
Primary Grades 1-3 EIP	F	16,589	2,770	15,783	2,636	33,178	5,528
Grades 4 to 5	C	67,390	11,239	67,101	11,189	134,778	22,460
Grades 4-5 EIP	G	8,102	1,353	7,752	1,299	16,204	2,703
Middle Grades 6 to 8	9	0	0	0	0	0	0
Middle School 6 to 8	H	95,974	15,997	95,384	15,901	191,936	31,991
Grades 9 to 12	D	120,446	20,077	118,833	19,807	240,716	40,121
Special Education Level 1		11,675	1,955	10,839	1,819	22,690	3,783
Special Education Level 2		2,635	449	2,692	455	5,132	857
Special Education Level 3		17,461	2,921	17,057	2,856	33,890	5,648
Special Education Level 4		1,503	261	1,678	292	2,988	494
Special Education Level 5		1,439	248	1,463	252	2,878	481
GNETS (Psycho-Ed Program)	4	551	98	604	103	1,102	186
Gifted	I	40,106	6,687	40,846	6,813	80,206	13,371
Remedial Education	J	13,045	2,179	12,633	2,110	26,064	4,347
Vocational High School Lab	K	20,023	3,339	19,300	3,216	40,012	6,668
MOWR - General Education	6(D)	3,567	596	2,919	485	7,134	1,188
MOWR- Vocational	7(K)	238	40	318	54	476	80
Study Hall	N	0	0	0	0	0	0
Other (Non-State Funded)	O	14,154	2,364	3,752	626	3,988	666
ESOL		8,054	1,348	8,251	1,384	8,054	1,348
System Total for Fulton County			95,945		93,318		185,912

Move On When Ready/ Dual Enrollment

- All **Dual Enrollment (DE) courses** should be reported back at the student's home school. We need the information on where the course was taken. The **ALTERNATE DISTRICT** reported must be '770' and the **ALTERNATE SCHOOL** must be the 4-digit college code.
- NOTE: The code table is currently posted on the SC Data Collections website, titled [MOWR Dual Enrollment Institution Codes](#).
- If the teacher of the DE course is an LEA employed teacher who is also being paid by the college to teach the college course, use the same Teacher ID reported in CPI.
- If the teacher of the DE course is not employed by the LEA, report the Teacher ID as in the past – 770-00-#### - where the 4 #s are the 4-digit college code.



STEM or STEAM School?

STEM or STEAM School?

- **DOE** needs to know how many students are attending STEAM (Science, Technology, Engineering, Arts, and Math) or STEM (Science, Technology, Engineering, and Math) programs. To do this, a School-level data element is being added that will identify a school as STEAM/STEM certified and count all of the students as in a STEAM/STEM program. A Student-level element is being added to identify individual students as attending a STEAM/STEM program set up as a program within the school, or attending a STEAM/STEM in another school.
- **FY20 Changes**
- Adding a new data element called **STEAM/STEM SCHOOL** with valid values:
- ‘S’ - State-certified STEAM/STEM school
- ‘P’ - STEAM/STEM Program at school (some students participate)
- ‘N’ - Not a STEAM/STEM school; no STEAM/STEM Program at school.

STEM or STEAM School?

The following chart describes the relationship between the School-level data element, STEAM/STEM SCHOOL, and the Student-level data element, **STEAM/STEM PARTICIPANT**

SCHOOL-LEVEL If the STEAM/STEM SCHOOL indicates:	STUDENT-LEVEL Then STEAM/STEM PARTICIPANT for the students in the school should be:
'S' - State-certified STEAM/STEM school	BLANK
'P' - STEAM/STEM Program at school (some students participate)	'Y' – Yes, participates in the STEAM/STEM program at this school. 'N' – No, does not participate in the STEAM/STEM program at this school.
'N' - Not a STEAM/STEM school; no STEAM/STEM Program at school.	'N' – Does not participate in STEAM/STEM (blank will default to 'N') 'O' – Participate in a different/ Other school in a STEAM/STEM program. (The ALTERNATE DISTRICT and ALTERNATE SCHOOL fields in SC should indicate this Other school.)

DIPLIOMA SEALS

- Deleting the data element **DIPLIOMA SEAL**.
- Adding 4 new data elements: **BI-LITERACY DIPLIOMA SEAL, CIVIC ENGAGEMENT DIPLIOMA SEAL, FINE ARTS DIPLIOMA SEAL, INTERNATIONAL SKILLS DIPLIOMA SEAL**. Each of these seals has valid values 'Y' or 'N'.
- Adding 3 new data elements: **CTAE EMPLOYABILITY / SOFT SKILLS SEAL, CTAE PATHWAY SKILLS SEAL, CTAE LEADERSHIP SKILLS SEAL**. Each of these seals has valid values 'Y', 'N', or 'D' for Distinguished.



**Sí, tenemos un problema con los acentos.
Yes, we have a problem with accents.**

Subtitled: Special Characters

Accents, Umlauts, and Enyas, Oh my!

How Complex Characters are Causing Complex Problems

When you have a 30 character first name field, and a 30 character middle name, and a 30 character last name field, like this:

Renée (25 spaces) Noël (26 spaces) Peña (26 spaces)

Our loading software has to load the letter and the character separately. So this student's name becomes

R e n e ' e (25 spaces) N o . . e l (26 spaces) P e n ~ a (26 spaces)

So Renée is 31 characters and Noël is 31 characters and Peña is 31 characters. And every data element in this record is now out of place by 3 characters.

Accents, Umlauts, and Enyas, Oh my!

How Complex Characters are Causing Complex Problems



Search this site...



Richard Woods, Georgia's School Superintendent

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Home → Technology Services → Technology Services → Data Collections → FY2020 GUIDE Resources

General Information

Data Collection Documentation

- Data Collection Overview
- Data Conference
- GaDOE Name Processing Rules
- Georgia Student Data Privacy, Accessibility, and Transparency Act
- Records Retention
- School Count by Type
- Submit Request for Data

FY2020 GUIDE Resources

The GUIDE system is used by district and school all of Georgia's public school students in grades

GUIDE Resources

- GUIDE Data Element Detail
- GUIDE FAQ's
- [GaDOE Name Processing Rules](#)
- How to Translate a Foreign Birth Certificate
- Student Identity Data Reminders

Prior year GUIDE resources

This GaDOE Name Processing Rules guide has been posted every year since at least 2011. Those rules have not changed. I will remind the vendors. You remind your registrars.

The only special characters allowed are a hyphen (Smith-Jones), a single quote/accent (Renee'), a space (Smith Jones), and a period (St. Cloud).



NEW Early Warning Alert

- We have put an error in GUIDE, E1336, that will tell you who has any of these complex or invalid special characters in their name. Fix the name in your SIS and upload to GUIDE and other data collections.

Minor changes

Subtitled: Really



Minor changes Student Record

- SR – Student: Adding a field '**504**' with valid values 'Y' and 'N'; has been collected in the past in the PreID collection.

Minor Changes – In FTE and SR Student ENVIRONMENT

Codes '6' and '7' were added in FY20. Verbiage changed on 8/13/2019 to clarify the difference between 1 and 2, and the new codes 6 and 7.

The field **ENVIRONMENT** describes the home living condition of a student. The description of these 2 valid values changed 8/15/2019 to clarify the environment.

'1' – Resides in an institution for neglected youth (RTF and/or SB618 facility) and attends school at the facility

'2' – Resides in an institution for delinquent youth (RTF and/or SB618 facility) and attends school at the facility

New valid values in FY2020

'6' – Resides in a publicly funded residential center and attends school in the LEA

'7' – Resides in a privately funded residential center and attends school in the LEA

Minor Changes

SR - Student Safety Level Records

- Adding 2 valid values to **INCIDENT TYPE**:
- '42' – Electronic Smoking Device (Can be Severity Level 1, 2, or 3)
- '44' – Violence Against a Teacher (Can only be Severity Level 3)



STRIDE

8/27/2019 Due to state-wide budget cuts, this project has been put **on hold** for the 2019-2020 school year. No IDs will be generated until at least Oct 2020 and the first collection of STRIDE IDs will be on or after July 2021.

STRIDE Timeline

Georgia Staff and Teacher ID for Education

Timeline:

August 2019 – November 2019	Introduce the STRIDE ID application
October 2019	STRIDE layout released and discussed with vendors
November 2019	GaDOE generates IDs from CPI 2020-1
November 2019	Train users at SASPO
December 2019 – January 2020	Training webinars for district users
March 2020	Voluntary use of STRIDE ID in CPI 2020-2
July 2020	Required use of STRIDE ID in CPI 2020-3
FY 2021	Required use of STRIDE ID in all data collections (CPI and Student Class)

ON HOLD



CPI

CPI

There is a requirement that Advanced Placement (AP) and International Baccalaureate (IB) teachers have specialized gifted learner training from the to be considered qualified and 'in-field'. That training can be the GaPSC approved gifted certification (recorded at PSC), or APSI training by the College Board for AP teachers or training through the IB program for IB teachers. The APSI training by the College Board and the training through the IB program are not recorded at GAPSC. Those specialized trainings are recorded in the school district's HR system.

NEW: An interactive report in CPI. CPI Coordinator will need to look at the list of AP teachers and IB teachers (selected by course number in Student Class), check the HR system for a record of the appropriate specialized gifted learner training, and indicate on the report whether the teacher has the appropriate training to be considered qualified and 'in-field'.

There will also be an interactive report in CPI to indicate whether nurses reported in CPI are licensed.

CPI

In anticipation of the new STRIDE application,

- We will collect the full middle name of all personnel submitted in CPI. The **MIDDLE NAME** field will replace the MIDDLE INITIAL field currently collected in CPI and found at the end of the layout. The field will be 30 characters.
- We will add the space for the STRIDE number to the A, B, C, and D layouts in preparation of collecting the STRIDE number in CPI 2020-3.

Reminders



Enrolling and Withdrawing Students

- **A student shall be enrolled on a provisional basis and allowed to attend an LEA for 30 calendar days while awaiting evidence of age, residence, or other local requirements.**
- **The student can be withdrawn after 30 days if the parents have failed to prove residency (unless the child/family is homeless).**
- **Once requested by an enrolling school, a public school cannot withhold records for a student (that owes money for books, etc.)**

Data Collection Team

Levette Williams	Chief Privacy Officer, Director of Technology Management (Data Collections & Reporting, Customer Support, Database Administration)		lewillia@doe.k12.ga.us
Kathy Aspy	Data Collections Manager (Data Collections & Reporting)	404-651-5312	kaspy@doe.k12.ga.us
Patty Miller	GTID Administrator (GUIDE, Private School Collection)	404-657-0533	pmiller@doe.k12.ga.us
Carl Garber	Data Collections Specialist (Student Record)	404-463-2326	cgarber@doe.k12.ga.us
Sharon Armour	Data Collections Specialist (Student Class, Course Table Maintenance, Pre-ID)	404-657-1064	sarmour@doe.k12.ga.us
Katie Green	Data Collections Specialist (CPI, Free and Reduced Meal)	404-463-1946	kagreen@doe.k12.ga.us
Irish Saxton	Data Collections Specialist (FTE, End Of Pathway Assessment)	404-657-0536	irish.saxton@doe.k12.ga.us
Stephanie Smith	New Coordinator Liaison	404-463-0256	stephanie.smith@doe.k12.ga.us



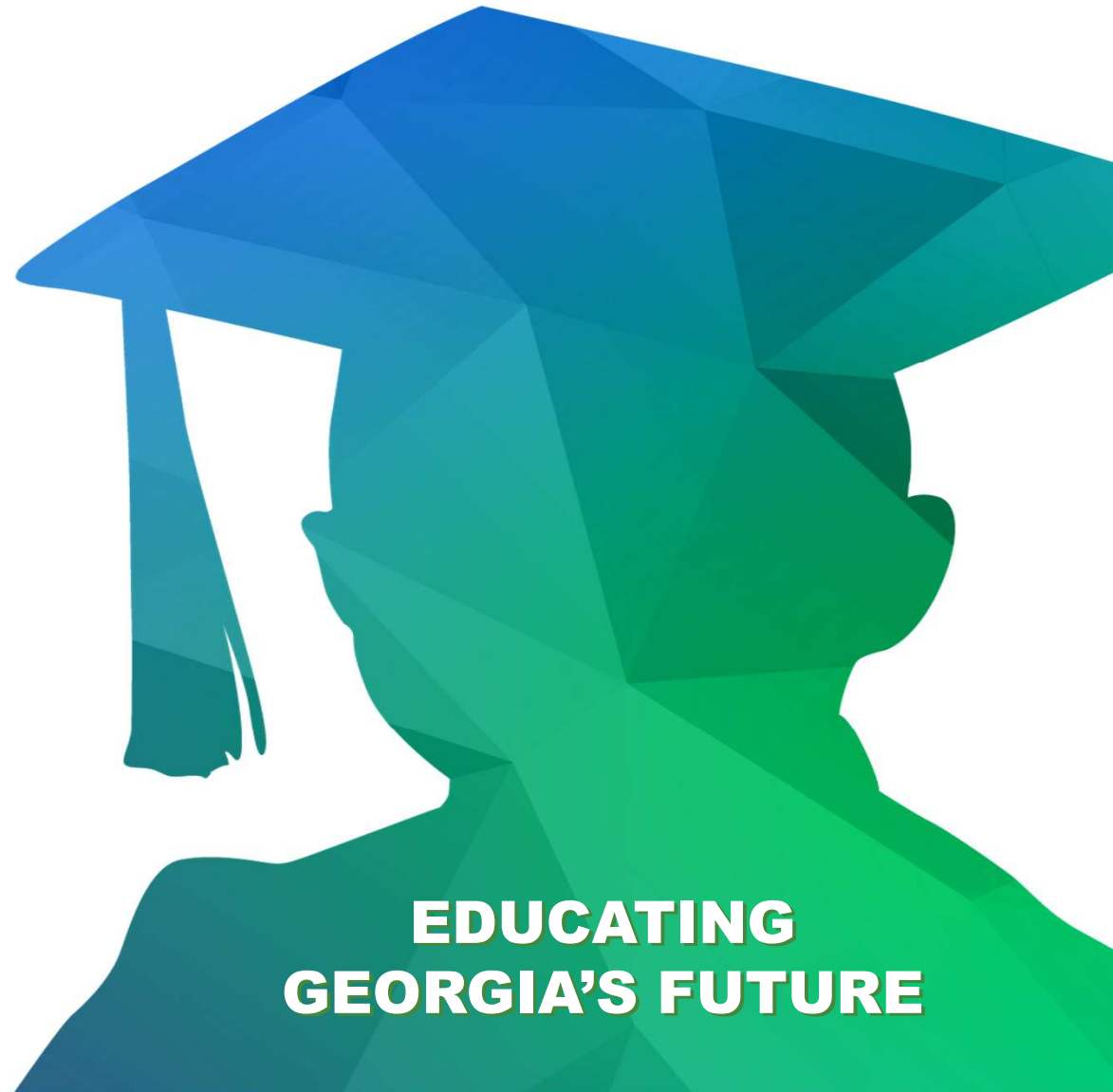
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**EDUCATING
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Reminders, Tips

GUIDE

Did you know that there are other roles available with access to GUIDE?

- Special Ed
- Title III

Look in the GUIDE HELP doc for Portal provisioning.

GUIDE Changes for FY2019

New EL History Report (English Learner)

- Similar to SpEd History report.
- Info is updated from SR and FTE-1.
- Selection by date allows you to see a list of all recently enrolled students that have been receiving EL services.
- Print on a daily / weekly basis for the EL Director OR allow them access to GUIDE.

[Claimed IN Report](#)
[Transmission Verification](#)
[Sp_Ed_History Report](#)
[Collection Mismatch Report](#)
[EL_History Report](#)

Current Documentation
[GUIDE FILE LAYOUT](#)
[GUIDE DATA ELEMENT](#)
[DETAIL](#)
[GUIDE Coordinators List](#)



Georgia Unique IDentifier for Education (GUIDE)

[Training Site](#)

CAUTION: This is real student data - keep it secure. NO new GTIDs and NO changes generated on this site will be copied to the new GUIDE database.

[You have New Message\(s\)](#)

Current Login: Kathy Aspy(kaspy@doe.k12.ga.us)

[Help](#)

Gwinnett County

This report will allow you to see all EL students that have been claimed by your District. If the student has NOT been claimed in GUIDE, they will NOT appear on this report. This report will show up to five years of Student Record History and the current year FTE-1 data after FTE-1 signoff. Because the report is so large you can Hide and Un-hide the demographics. However, when printing and downloading to Excel, the demographics will be printed and downloaded.

School:

Claim Start Date: Claim End Date:

NOTE: Students included in this report were reported in FTE-1 as EL = Y, 1, 2, 3, or 4.

NOTE: Students with EL = F (Former EL Student; tested out of EL 5 or more years ago,) will not show on this report.

NOTE: Students included on this report were last claimed in your district. Students that have been sent in SR as graduated or deceased, as well as students that have aged-out of public education (22 and older) are excluded from the report because their Status in GUIDE is "Inactive".

LEGEND ** NON-ESOL Code Description

- 01 Parent refusal - indirectly served
 - 02 Language support provided in special education
 - 03 Language support by non-ESOL endorsed/certified teacher
 - 04 Language support via a non-evidence based model
 - 05 No language support
- BLANK/null Must be reported when EL = 'N', 'M', or 'F' (not EL, now monitored, or is a former EL student)

* Total ESOL Segments = Itinerant teacher ESOL Segments plus non-itinerant teacher ESOL Segments

GUIDE Changes for FY2019 New EL History Report

Since the report is so large the demographics can be hidden by clicking 'Hide Demographics', and then they can Un-hide demographics. When printing or downloading the demographics will be there.

School:
 Claim Start Date: Claim End Date:

[click here to print](#)

[Download Data](#)

EL History Claimed between 01/01/2017 and 06/01/2018																				
Claim School ID	GTID	Student Name	Gender	Grade Level	Age	Hispanic	Race	Data Source	System Id and Name	School Id and Name	EL Status	Primary Language	Parent Communication Language	Place of Birth	U.S. School Less Than 3 Years	Data of Entry to US School	Total ESOL Segments*	Non-ESOL Served**	EL Monitor Basis	Date of ELP Screener
					14	Y	White	SR2018			1-1st year out of EL Program; monitored year one.	026-Spanish		2310-United States	N		0		1-ACCESS for ELL Proficiency	
					14	Y	White	FTE2018-1			1-1st year out of EL Program; monitored year one.						0	0		
					14	Y	White	SR2018			4-No longer EL; no longer monitored; tested out of EL 4 years ago.	026-Spanish		2310-United States	N		0			



General Changes – Cross-Application Changes

Data collections data should only be reported from the ‘home/enrolled’ school.

Data for a student should be reported in FTE, SR, SC, and GUIDE from the ‘home/enrolled’ school.

- If a student is taking classes at a different school than the ‘home/enrolled’ school, then the SC course records should be submitted with the ‘home/enrolled’ school in the **DISTRICT & SCHOOL CODE** fields, and the ‘attending’ school must be reported in the **ALTERNATE DISTRICT & ALTERNATE SCHOOL CODE** fields.

Student Class Reminders

- SC extract file must contain all active classes, completed classes, and dropped classes. Future classes may be sent but are not required to be sent.
- Student Class is not a point in time collection. Course records sent are not 'as of a specific date'.
- If a student is in a class, withdraws from school, then re-enrolls and is placed back in the same classes, the **CLASS START DATE** for the second enrollment must be the date of the second enrollment, not the original **CLASS START DATE**.
- All 5s (55555555) cannot be reported as a **COURSE TEACHER CODE** in SC, also in CPI.