Student Discipline Reporting

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What is the Discipline Matrix?

- Serves as a guidance tool for school systems

- May be aligned with student codes of conduct

- Discipline Matrix includes:
  - ✓ Discipline Incident Types
  - ✓ Incident definitions were revised to provide more clarity
  - ✓ Specific examples are available
  - ✓ Three-tiered discipline incident severity levels

Rationale for Discipline Matrix

- Improve Data Accuracy and Reliability

- Improve Transparency in Data Reporting

- Address Concerns about the Disproportionate Use of Discipline Actions

- Improve Ambiguous Categorical Definitions and the Correlation Between Discipline Incidents and Discipline Actions

Student Discipline Reporting Resources

- Discipline Matrix
- Discipline Matrix Rationale
- Discipline Matrix Quick Reference Guide
- Student Discipline Reporting PowerPoint Presentation
- Webinar: Guidelines for Reporting Discipline Data
- Model Code of Conduct
- U.S. Department of Education School Climate and Discipline Resources

GaDOE Student Discipline Website

New Discipline Incident Types for 2019-2020

Electronic Smoking Devices (42) - **Any device used to deliver nicotine, or any other substance intended for human consumption** that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the device.

Such devices include those manufactured, distributed, marketed, or sold as an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, electronic nicotine delivery system or any cartridge or other component of the device or related product.

New Discipline Incident Types for 2019-2020

Violence against a teacher (44) - Intentionally making physical contact which causes physical harm

*Please use ***Battery – Level Three*** for violence against other staff members.

Reporting "Other" Discipline Incident Types

Discipline incident types preceded by "**Other**" should be treated the same as "Other (24)" and should only reported to GaDOE if it involves a state reportable discipline action. "Other" discipline incident types include:

Other - Attendance-Related (30)

Other - Dress Code Violation (31)

Other - Student Incivility (33)

Other - Possession of Unapproved Items (34)

Repeated Offenses

Repeated Offenses (36)

- Collection of offenses not previously assigned a state reportable action that occurs on a single or across multiple school days that leads to a state reportable disciplinary action.

- Repeated violations of the same incident type (i.e. 3 or more fights within same school year) should be reported as Level 3 pursuant to the Discipline Matrix.

Reporting Detention

Detention- Disciplinary action consisting of the assignment of students to a certain area of the school outside of regular school hours (before school, after school, on a non-school day) for two days or the equivalent hours.

- <u>Does not include lunch-based detention or any single day detention.</u>
- May include Saturday school detention so long as the single Saturday school detention is the <u>equivalent to two regular day detention periods</u>.

Reporting ISS

ISS- Temporary removal of a student from his or her regular classroom(s) **for at least half a school day**. Student remains under the direct supervision of school personnel. (Direct supervision means school personnel are physically in the same location as students under their supervision.)

- Does not include provisions for special needs students with IEPs

Discipline Process

Discipline Process identifies the procedural options available to a student who receives out-of-school suspension (greater than 10 days), expulsion, or assignment to an alternative school (for disruptive students).

Valid values are: **01** - Tribunal/Hearing; **02** – Waiver, **03** – Neither; Blank - N/A

DISCIPLINE ACTION CODE	Description	DISCIPLINE PROCESS CODE	Descriptions
'30' or '61'	Out of School Suspension or alternative school for disruptive students	'01', '02' or '03'	Tribunal hearing or Waiver or Neither
'40'	Expulsion	'01' or '02'	Tribunal Hearing or Waiver
Any other code		Must be blank	Must be blank

Event Identifier

Event Identifier – A sequence number (or some local number) that <u>uniquely identifies the event that caused disciplinary action(s) for one or more students</u>.

<u>Event identifier allows one or more students to be tied to a single incident in one or more records</u>. The event identifier is only required when more than one student is involved in an event.

Event identifier is especially useful for Unsafe School Choice Option (USCO) incidents.

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Response to Questions / Clarification

- **Intentional vs. Unintentional**
  - Local decision on intent.

- **Questions on Public Displays of Affection (PDA)**
  - Removed from Level 1 Sexual Offenses

Unsafe School Choice Option (USCO)

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What is USCO?

The Unsafe School Choice Option provision [Section 8532, 20 U.S.C. 7912] under ESSA sets forth the following:

Each State receiving funds under this Act shall establish and implement a statewide policy requiring that:

- Students attending a **persistently dangerous school** or;

- Students who become **victims of a violent criminal offense** while in or on the grounds of a public elementary school or secondary school that the student attends

Such students must be allowed to attend a safe public elementary school or secondary school within the local educational agency, including a public charter school (school choice option).

Georgia's Definition of a Persistently Dangerous School

<u>Persistently Dangerous School</u> – Any school in which for three consecutive years:

1. At least one student is found by <u>official tribunal action</u> to have violated a school rule related to a violent criminal offense either on campus or at a school-sanctioned event;

2. At least 2% of the student body or 10 students, whichever is greater, have been found to have violated school rules related to other identified criminal offenses;

3. Any combination of 1 and 2.

USCO Incidents

- Aggravated Battery
- Aggravated Child Molestation
- Aggravated Sexual Battery
- Aggravated Sodomy
- Armed Robbery
- First Degree Arson
- Kidnapping

- Murder
- Rape
- Voluntary Manslaughter
- *Non-felony Drugs**
- *Felony Drugs**
- *Felony Weapons**
- *Terroristic Threats**

[GaDOE USCO Webpage](#)

Unsafe School Choice Option (USCO)

- **Unsafe School Choice Option (USCO) incidents are separate from Student Discipline incidents**
  - Focuses primarily on violent crimes.
  - **USCO incidents must occur on school property or at a school-sponsored activity**.
  - USCO data is based on <u>official tribunals, hearings conducted by a disciplinary hearing officer, and official actions of the local board of education</u> (instead of court proceedings).
  - Definitions are different
    - Battery (Student Discipline) vs. Aggravated Battery (USCO)
    - Robbery (Student Discipline) vs. Armed Robbery (USCO)
    - Threat / Intimidation (Student Discipline) vs. Terroristic Threat (USCO)

USCO Incidents
Location, Location, Location!

- <u>USCO incidents must occur on school property or at a school-sponsored activity</u>. Otherwise, do not report it as an USCO event!

- Use Incident Context and Location Codes to indicate the location, time, and sponsorship of the activity during which the incident occurred.

INCIDENT CONTEXT AND LOCATION	
Code	**Description**
11	During school hours, and on school grounds or campus
12	During school hours, at a school-sponsored activity, but off school grounds or campus
13	During school hours, at a school-sponsored activity, while on school-sponsored transportation
14	During school hours, Off school campus/Non-sponsored activity.
21	Outside school hours, at a school-sponsored activity, and on school grounds or campus
22	Outside school hours, at a school-sponsored activity, but off school grounds or campus
23	Outside school hours, at a school-sponsored activity, while on school-sponsored transportation
31	Outside school hours, NOT at a school sponsored activity, but on school grounds or campus
32	Outside school hours during non-school sponsored activity, not on school grounds/not on campus, but was somehow associated with school personnel, students, or school property.
00	No Incident nor Context & Location for this record (continuation of Action only)

USCO "Gatekeeper"

Each school district should assign an USCO "gatekeeper" that is responsible for <u>reviewing all USCO incidents before local superintendent sign-off</u>. Gatekeepers should look for the following before reporting USCO incidents to GaDOE:

- USCO incidents must occur on school property or at a school-sponsored activity

- Students responsible for committing USCO incidents must have been found in violation by hearing officer, tribunal panel, signed a waiver admitting guilt or some other "official action" by the local board of education.

Questions about USCO?

Local Code Mapping

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Disorderly Conduct

- Other/disruptive behavior

- Classroom disruption

- General bus misbehavior

- Behavior that endangers others (level 3)

- General disruption of school environment

- Bus conduct violation

- Inciting prohibited behaviors

- Behavior detrimental to learning

- Disruption of school operations

Other - Student Incivility

- Disrespectful conduct
- Insubordinate conduct
- Giving false/misleading information
- Profane/vulgar/obscene/insulting act
- Failure to report event to teacher/administrator
- Disrespect
- Inappropriate behavior or comments

- Insubordination, blatant disrespect
- Profanity
- Other – disrespect/defiance
- Other – giving false information
- Other – profanity
- Refusal to do classwork
- Willful and persistent disobedience

Other - Attendance Related

- Tardies
- Truancy
- Failure to serve detention
- Failure to serve Saturday School
- Skipping class

- Skipping school
- Leaving campus without authorization
- Leaving class without authorization
- Refusal to serve ISS

Other – Possession of Unapproved Items

- Possession/use electronic or communication device
- Use/display of cell phone or pager
- Possession/use/exchange of items inappropriate for school
- <u>Do not use this code for reporting weapons</u>!

Reporting Examples

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Example #1

A student uses a school computer to change his grade in Language Arts from an F to C. How would you code this incident?

- Student Incivility
- Computer Trespassing
- Academic Dishonesty
- Non-State Reportable Offense

Example #2

A student brings a knife to school and uses it to steal another student's lunch. How would you code this incident?

- Threat / Intimidation
- Robbery
- Weapon - Knife
- Non-State Reportable Offense

This could be coded
as an <u>USCO</u>
violation:
Armed Robbery

Example #3

A student enters a classroom and steals a calculator (worth approx. $10.00). How would you code this incident?

- Larceny / Theft
- Breaking and Entering / Burglary
- Robbery
- Non-State Reportable Offense

Example #4

- **A student takes Ritalin for ADHD. His medication is kept at his school and the school nurse distributes the medicine to him. Today his Mother put his medication in his book bag because he plans to spend the night with a friend. The medication falls out of his book bag and is confiscated by a teacher. How would you code this incident?**

  - Student Incivility
  - Disorderly Conduct
  - Drugs – Except Alcohol and Tobacco
  - Non-State Reportable Offense

    - Level 1
    - Level 2
    - Level 3

Example #5

- **A student takes Ritalin for ADHD. His medication is kept at his school and the school nurse distributes the medicine to him. Today his Mother put his medication in his book bag because he plans to spend the night with a friend. He takes the medication out of his book bag <u>and gives one of the pills to a friend</u>. How would you code this incident?**
  - Student Incivility
  - Disorderly Conduct
  - Drugs – Except Alcohol and Tobacco
  - Non-State Reportable Offense

  - – Level 1
  - – Level 2
  - – Level 3

Example #6

A student brings a lighter to school buried within his pocket and another student sees it and tells the teacher. How is this incident coded?

- Arson
- Weapon - Other
- Other - Possession of Unapproved Item
- Non-State Reportable Offense

How Discipline Data is Used

Uses of Discipline Data

- Accountability – CCRPI
  - **School Climate Star Rating**
    - Student Discipline Data / Weighted Suspension Rate
- GaDOE data review to identify trends and anomalies
- CSPR Annual Disciplinary Reports
- Legislative Reporting
- External Requests for Data by **media** and others

Accurate Discipline Reporting

✓Be mindful that the media and others are carefully reviewing your student discipline data.

✓Be mindful that when signing off on student discipline data, local superintendents are acknowledging that <u>falsifying, misrepresenting or omitting information may result in criminal, civil, or administrative penalties, including disciplinary action under the Code of Ethics for Educators</u> (Georgia Professional Standards Commission).

Accurate Discipline Reporting

✓Be mindful of **public perceptions** about student discipline

- For example, have you reviewed your **Georgia Student Health Survey** (GSHS) results? If GSHS results show that students are reporting a bullying problem at your school/district but the school/district has reported zero bullying incidents, this might raise questions about your discipline reporting.

GSHS Results

<u>GSHS Summary Reports</u>

School, district and state level summary reports are now available in spreadsheet format on GaDOE website.

<u>Raw survey data</u>

Raw survey data for students, personnel and parents are available to district-level personnel in a newly developed **GSHS Reports** application on the GaDOE portal.

GSHS Reports on GaDOE Portal

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Coming Soon!!

Statewide Longitudinal Data System (SLDS)

Raw survey data will soon be available to school principals and other school staff members in SLDS.

Survey Dashboard

A newly developed **Survey Dashboard** will soon be available to help schools and districts visualize their survey data.

GSHS Survey Dashboard

Year	Grade	Gender	Total Survey Count
2019	5th	All	763

County & School

- Butts County
- Calhoun City
- Calhoun County
- Camden County
- Candler County
- Carroll County
- Carrollton City
- Cartersville City
- ☑ Catoosa County
- Charlton County
- Chattahoochee County
- Chattooga County
- Cherokee County

Surveys Received by Gender
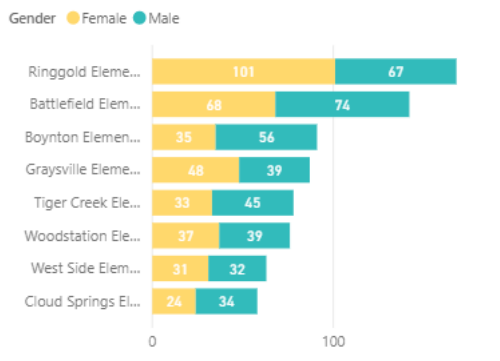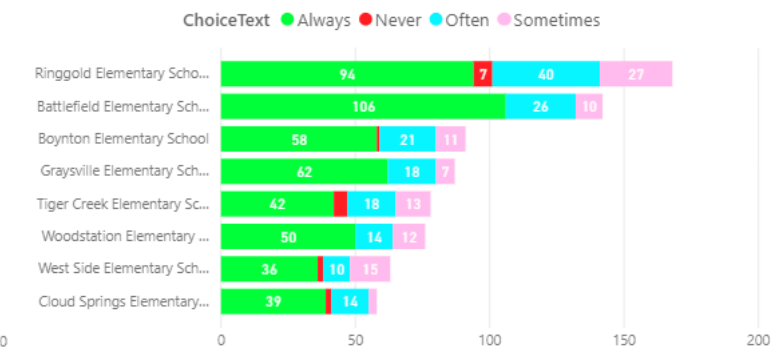
Gender ● Female ● Male

School	Female	Male
Ringgold Eleme...	101	67
Battlefield Elem...	68	74
Boynton Elemen...	35	56
Graysville Eleme...	48	39
Tiger Creek Ele...	33	45
Woodstation Ele...	37	39
West Side Elem...	31	32
Cloud Springs El...	24	34

Surveys received by Choice Text

ChoiceText ● Always ● Never ● Often ● Sometimes

School	Always	Never	Often	Sometimes
Ringgold Elementary Scho...	94	7	40	27
Battlefield Elementary Sch...	106		26	10
Boynton Elementary School	58		21	11
Graysville Elementary Sch...	62		18	7
Tiger Creek Elementary Sc...	42		18	13
Woodstation Elementary ...	50		14	12
West Side Elementary Sch...	36	10	15	
Cloud Springs Elementary...	39		14	

Question

- Good behavior is noticed at my school
- How often in the past couple of months ha...
- How often in the past couple of months ha...
- How often in the past couple of months ha...
- How often in the past couple of months ha...
- I feel like I do well in school
- ● I feel safe at school
- I get along well with other students
- I like school
- My school has clear rules for behavior
- My school wants me to do well
- Students in my class behave so teachers ca...
- Students treat each other well
- Teachers treat me with respect
- There is an adult at my school who will hel...

Survey Results (DrillDown enabled by Year, Grade, Gender and Choice text)

ChoiceText	Always					Never					Often					Sometimes					Total
Year	2019				Total	2019				Total	2019				Total	2019				Total	Total
Grade	5th			Total		5th			Total		5th			Total		5th			Total		
SchoolName	Female	Male	Total			Female	Male	Total			Female	Male	Total			Female	Male	Total			
Battlefield Elementary School	50	56	106	106	106						14	12	26	26	26	4	6	10	10	10	142
Boynton Elementary School	22	36	58	58	58		1	1	1	1	10	11	21	21	21	3	8	11	11	11	91
Cloud Springs Elementary School	17	22	39	39	39	2		2	2	2	4	10	14	14	14	1	2	3	3	3	58
Graysville Elementary School	35	27	62	62	62						9	9	18	18	18	4	3	7	7	7	87
Ringgold Elementary School	67	27	94	94	94	3	4	7	7	7	20	20	40	40	40	11	16	27	27	27	168
Tiger Creek Elementary School	14	28	42	42	42	4	1	5	5	5	7	11	18	18	18	8	5	13	13	13	78
West Side Elementary School	18	18	36	36	36		2	2	2	2	6	4	10	10	10	7	8	15	15	15	63
Woodstation Elementary School	27	23	50	50	50						5	9	14	14	14	5	7	12	12	12	76
Total	250	237	487	487	487	9	8	17	17	17	75	86	161	161	161	43	55	98	98	98	763

QUESTIONS??

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