

Open Office Hours

Data Collections Team
Happy Twosday, 2/22/22



March Data Collections

- Opens – Thursday, March 3
- Initial transmission deadline – Thursday, March 10
- Duplicate resolution deadline – Thursday, March 17
- Sign-off deadline – Thursday, March 24



GUIDE

New Error - DJJ Student Re-enrollment

Added because:

You send up 'all active' students to GUIDE. That updates any changed identity data. (That's good – especially before a collection like FTE-3 coming up!)

But you don't always know when a student gets 'enrolled' in DJJ.

DJJ has to re-claim students because you did not have a withdrawal date for a student.

E1143 states, Student is currently claimed in DJJ. If you have confirmed this student's re-enrollment, this error must be relieved by GUIDE Admin before claiming the student manually online. All students must be confirmed as either re-enrolled or not.

You need to confirm that the student is BACK from DJJ.

Your comment, sent in Portal mail to 'P Miller' (search), must say that you have confirmed this student has re-enrolled. Patty will relieve the error. You will have to manually claim the student.



Free or Reduced Meal Eligibility

What's the Difference Between the Free and Reduced Lunch Collection (FRL) and Collecting F/R Data in Student Record (SR)?

	Free and Reduced Lunch Collection	Collecting F/R data in Student Record
When	November	June
What	Does the school have a school-wide program like CEP, Provision II both breakfast and lunch, or Provision II breakfast only; AND total F / total R eligible students.	F/R status on individual students BUT School-wide programs do not report individuals
From What Source	School Nutrition Program – collected in Free and Reduced Meal Collection	SIS – collected on individuals in the SR collection

The Difference Between Being Eligible for a Free or Reduced Meal vs. Eating Free of Charge

Last school year, 2020-2021, the U.S. School Nutrition Program still asked for students to complete the F/R Meal application, but then provided the money to allow all students to eat free of charge.

This school year, 2021-2022, the U.S. School Nutrition Program extended the Seamless Summer Option to allow all students to eat free of charge. They said that students did not have to complete the F/R Meal application.

Eligible for a Free or Reduced Meal vs. Eating Free of Charge

Compare the FRL collection Eligibility Report – from the Free and Reduced Lunch data collection...

Special Provision Status	Total Enrollment	Total Free + Reduced	Total % FRL
None	523	153	29.25
None	688	227	32.99
CEP	643	468	72.78
None	523	141	26.96
None	574	203	35.37
None	1,059	256	24.17
None	997	231	23.17
CEP	591	423	71.57
CEP	135	103	76.30
CEP	593	428	72.18
None	548	167	30.47
	6,874	2,800	40.73

If you don't have access to the FRL Collection, ask the School Nutrition Director for a copy of this report.

Eligible for a Free or Reduced Meal vs. Eating Free of Charge

To the SR Free and Reduced Lunch Eligibility Report SR026.

Free or Reduced Price Meal Eligibility			
Number of Students Eligible for Free Meal Program	Number of Students Eligible for Reduced-Price Meal Program	Number of Students NOT Eligible for Free or Reduced-Price Meal Programs	Total Students Enrollment
569	0	0	569
756	0	0	756
675	0	0	675
593	0	1	594
667	0	0	667
1,134	0	0	1,134
1,083	0	0	1,083
591	0	0	591
89	0	0	89
624	0	0	624
593	0	0	593
7,374	0	1	7,375

The Difference Between Being Eligible for a Free or Reduced Meal vs. Eating Free of Charge

At schools that do not have a school-wide meal program, the accountability group of Economically Disadvantaged comes from the data element - eligible for a Free or Reduced-price meal.

Do your best to collect those meal applications this year. Verify the percentages reported in November compared to the SR collection.

At a school that does not have a school-wide meal program, DO NOT mark every student in the school eligible for a free meal because they were provided all meals free of charge.



EIP GUIDANCE

Continuing the Commitment to Flexibility

A New EIP Program Guidance Memo was sent out on February 1 to Superintendents

Reporting EIP teachers' assignment records in CPI (the CPI-C type record):

- All certified personnel must have a Clearance Certificate issued by PSC.
- In addition, EIP teachers may be reported with any of the following **ASSIGNMENT CERTIFICATION TYPES:**
 - WT
 - BT
 - CHW
 - SRT, etc.
- **ASSIGNMENT FIELD CODE:** Any held field is acceptable for EIP teachers.

A New EIP Program Guidance Memo Will Be Coming Out Soon

- EIP teachers must have an assignment record with one of the following **ASSIGNMENT JOB CODES:**
 - 131 - Early Intervention (EIP) Kindergarten Teacher
 - 132 - Early Intervention (EIP) Primary Teacher 1-3
 - 133 - Early Intervention (EIP) 4th and 5th Grade Teacher

*All EIP teachers must have an assignment record with an EIP Job Code and percentage of time.
- **ASSIGNMENT SUBJECT MATTER CODES:**
 - ELA Reading - 2R0, 2R1, 2R2, 2R3, 2R8
 - Elementary Instruction - 920, 922, 923, 928
 - Math – 270, 271, 272, 273, 278
 - *All other subject codes

From the Legislation

- **Per state law:** Effective July 1, 2021, the EIP program requirements, such as class size are no longer waivable for Strategic Waivers School Systems, Charter Systems, and Charter Schools.

EIP Teachers Must Have an EIP Assignment in CPI

Teachers listed as the only teacher of an EIP class (DM '2' self-contained and DM '4' reduced class size).

E7031 - EIP DM '2' (Self-contained) or '4' (Reduced Class Size) reported on this class in SC. The teacher (COURSE TEACHER CODE) must have an assignment Job Code = '131', '132', or '133' (EIP job codes) in CPI.

Teachers listed as the additional teacher of an EIP class (DM '1' augmented, '3' pull-out, '5' reading recovery)

E7032 - EIP DM '1' (Augmented), '3' (Pull-out), '5' (Reading Recovery), or '6' (Innovative) reported on this class in SC, a teacher of this class must have an assignment Job Code = '131', '132', or '133' (EIP job codes) in CPI.

E7031 and E7032

There is a report in SC, (from the SC Main Menu, go to Student Class Reports, Teacher Reports, SC020 - EIP Class without Teacher with EIP Job Code), that shows the job codes reported for EIP Teachers. In CPI, the same report is on the Main Menu.

SC020 Transmission on 09/16/2021 01:41:45 pm - Data Have Errors [click here to print](#)

Georgia Department of Education EIP Class without a Teacher Reported with an EIP Job Code

Student Class (SC 2022-A) [REDACTED]

[Return to Menu](#) [Download to Excel](#)

EIP Class without a Teacher Reported with an EIP Job Code																	
School ID	School Name	Course Number	Class Period	EIP DM	Course Teacher Code	Teacher Last Name	Teacher First Name	Additional Teacher Code1	Additional Teacher Code2	Additional Teacher Code3	Job Code(s) of Teacher	Job Title(s) of Teacher	Fund Code(s) of Teacher	Job Code(s) of Addl. Teacher1	Job Code(s) of Addl. Teacher2	Job Code(s) of Addl. Teacher3	Error Code
3050	[REDACTED]	23.1011010	01	2	[REDACTED]	[REDACTED]	[REDACTED]				085	Kindergarten Regular Education Teacher	00				E7031
3050	[REDACTED]	23.1011010	04	2	[REDACTED]	[REDACTED]	[REDACTED]				085	Kindergarten Regular Education Teacher	00				E7031

DATA HAS TO BE FIXED in CPI, then revalidate in both SC and CPI.

EIP Reminders

Instructional models that are no longer in compliance with SB 59 (students coded in Student Class with EIP DM '04', Reduced Class Model) can be funded using CARES I, CARES II, and ARP ESSER (including learning loss) funds (teacher coded in CPI with ASSIGNMENT FUND CODE '03'). CARES/ARP funding do not have "supplement versus supplant" requirements and programs/initiatives funded by CARES/ARP funding are not restricted by class size waivers or other flexibilities afforded by your performance contracts.

- What will be allowed – The EIP teacher of an **EIP DM '04'** (Reduced Class Model) class must have a **FUND CODE = '03'** on the assignment with **JOB CODE = '131', '132', or '133'**.
- What won't be allowed – The EIP teacher of an **EIP DM '04'** (Reduced Class Model) class, cannot have a **FUND CODE** indicating state funding ('00') or Federal funding (all except '03') on the assignment with **JOB CODE = '131', '132', or '133'**.

EIP Reminders

- **E7028** - EIP DM = '4' (Reduced Class Size) in SC. The teacher (COURSE TEACHER CODE) in CPI must have FUND CODE = '03' (paid by CARES I, II, or ARP/ESSER funds, not state T&E funded).

DATA HAS TO BE FIXED in CPI, then revalidate in both SC and CPI.

Questions on EIP?

Submit any questions regarding the EIP March CPI 2022-2 Guidance Updates to

- ❖ Timi Hunt, Policy Analyst (thunt@doe.k12.ga.us or (404) 617-8383); or
- ❖ Kathy Aspy, Data Collections Manager (kaspy@doe.k12.ga.us or (404) 556-7480).

New Error Cross-Checks

- E1152 – Will not allow sign-off in CPI if SC errors
- E1151 – Will not allow sign-off in FTE if SC errors

Not really new errors – they are ‘stoppers’ in FTE and CPI to keep you from signing-off with errors in SC. This should help prevent having to re-open SC/FTE/CPI when there are errors in another data collection.

We’ll show you the report in next week’s OOH.

More OOH



- Data Collections Open Office Hours
- On Tuesdays, from 1:30 – 2:30 p.m:
- 2/22/22 (looking forward 2 seeing you there)
- 3/1/22
- 3/15/22
- 3/22/22
- If you have a topic for a ‘deep dive’ discussion, send an email asking your question to kaspy@doe.k12.ga.us.

Data Collection Team

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OUR TEAM