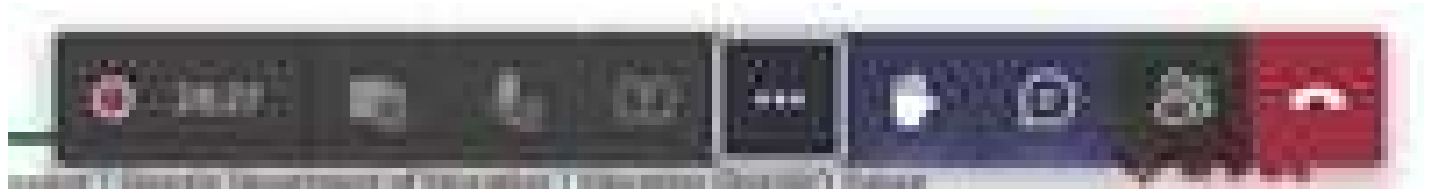# Open Office Hours with the Data Collections Team

September 28, 2021

Welcome!
We are happy you joined us today.

Your questions

- Please enter your questions in the chat box.

TEAMS Webinars

Friday, 9/24 at 11:59 a.m.

We sent out a Portal announcement with an invitation to the remaining Open Office Hours webinars.

(Make sure you are subscribed to Portal messages.)

You have to register for each webinar.

We have OOH on 10/5, 10/12, 10/19, not on 10/26.

GaDOE
Georgia Department of Education

Orientation to Documentation

Show

- Class Size board rule 160-5-1-.08, (State Board & Policy-> Board Rules; find 160-5-1-.08; EIP on p. 12)

- FTE matrix (Data & Reporting -> Data Collection Documentation -> FTE -> FTE General Documentation; p. 7)

- Location of presentations (Data & Reporting -> Data Collection Documentation -> Presentations, Webinars, and Miscellaneous Documentation -> Open Office Hours)

- Transmission dates (Data & Reporting -> Data Collection Documentation -> FY2022 Summary of Transmission Dates)

- EIP page (Offices & Divisions ->Curriculum and Instruction -> Early Intervention Program)

CRDC – Civil Rights Data Collection

- **December 13, 2021:** The OCR Submission System for the 2020–21 CRDC will open on December 13, 2021, to all local educational agencies (LEA) and state educational agencies (SEA) assisting their LEAs with the 2020–21 school year data submission. All LEAs and SEAs assisting their LEAs will have the standard **75 calendar days** and **must submit their data by the February 28, 2022, close date.**

- We will be ready to upload when it opens and will notify you when that upload has been successfully completed.

Special Education Reminders and Updates

SWD COMPENSATORY SERVICES

The two data elements added to the Student Record collection regarding Special Education compensatory services will not be collected this year. Those two elements are called **SWD COMPENSATORY SERVICES ELIGIBLE** and **SWD COMPENSATORY SERVICES COMPLETED**. They have been removed from the SR Student layout. We don't anticipate those elements coming back at least for this year.

From a Special Education webinar on 8/19 *

Reminder: SWD must have the ACS (formerly GAA) marked 'Y' in all years, not just the year the student takes a state assessment.

Guidance for Students Instructed in Alternate Content Standards

- The GAA Decision Making Form in the IEP should be completed for any student who is receiving instruction using alternate content standards. Students will be assessed using the GAA at the appropriate grade levels.

- Students should be reported as YES for ALTERNATE CONTENT STANDARDS in FTE1 and FTE3.

- The designation of ALTERNATE CONTENT STANDARDS is used to be sure that teachers are appropriately certified to provide instruction in alternate content standards.
    Improper reporting will result in errors in In-Field Status in Student Class.

* https://lor2.gadoe.org/gadoe/items/5bf5a9ef-c2ed-434f-9ecf689fffb6076e/1/Special%20Education%20FY22%20FTE%20Updates%20Webinar%20Recording.mp4?.vi=htmlFiveViewer

From a Special Education webinar on 8/19*

Since all students in K instructed in Alternate Content Standards (formerly called the GAA students) must participate in GKIDS testing, should the IEP team complete the GAA decision making form in the IEP?

- Yes, The IEP team should complete the GAA decision making form. Completion enables the committee to determine and document that the instruction for this student will follow alternate content standards; and that the student is eligible to participate in GAA. The student, when appropriate based upon grade, will be assessed using the GAA rather than Milestones. Additionally, these students should be reported as YES for Alternate Content Standards (ACS) in FTE1 and FTE3. This information is used to ensure that teachers are appropriately certified to instruct students using ACS. Improper reporting may result in In-Field errors.

- Remember that GKIDS does not require IEP documentation of accommodations.

* https://lor2.gadoe.org/gadoe/items/5bf5a9ef-c2ed-434f-9ecf689fffb6076e/1/Special%20Education%20FY22%20FTE%20Updates%20Webinar%20Recording.mp4?vi=htmlFiveViewer

FTE
Entering Data on Community Based Pre-school Students

Excel Spreadsheet

Student Class

Student Class - Update

In the Student Class data collection, at the beginning of the school year, we added pseudo-course numbers to allow districts to schedule Special Education *services*. Scheduling these services using the pseudo-course numbers, starting with 05.x, **are not required**, but may be scheduled and submitted.

New Tool in Student Class

'2021 03:00:58 pm - Data Have Errors   click here to print

Student Class Application
623-Catoosa County

Go To Main Menu   **Student Class Main Menu**

Data have errors.

- File Upload
- Validate Data
- Add/Edit/Delete Student Information

- Error Report   Sign-Off Report
- Student Class Reports
- Student Class Overview of Data

- Data Deletion   ADHOC Query
- Delete All System Data

- Manual Relief Request
- SC Primary Contacts

New Tool in Student Class

Overview Transmission on 09/16/2021 03:00:58 pm - Data Have Errors   click here to print

rgia Department of Education   Student Class Overview of Data
ent Class (SC 2022-A)   623-Catoosa County

To the Main Menu
Student Class at a Glance

Schools 16	Teachers 563	Students 4823	Courses 798	Sp. Ed. Students 745	ESOL Students 71	EIP Students 587
Gifted Students 779	Online Courses 7124	Credit Recovery 0	Work Based Learning 0	Student Taking CTAE Courses 1011	General Education Course Records 26787	Remedial Education Course Records 4008
Gifted Course Records 2007	Online/Virtual/Distance Learning Course Records 0	1-Hour Lab Course 352	2-Hour Lab Course 218	3-Hour Lab Course 0	Apprenticeship Courses 141	Special Ed Courses 784
No. Of Primary Teachers 563	No. Of Additional Teachers 176	No. Of Co-Teachers 117	Numeric Grades 4306	Z Grade 31724	Aplha Grade 31729	Credit Hours Earned 3948

Student Class

Question:

How many different service areas can be served in one segment by multiple service area teachers?

- In other words, we know that general/regular education teachers can be paired with anyone of the other service area populations in one class period (i.e. Gifted, Special Education, EIP, and ESOL); but can any variation of Gifted, Special Education, EIP, or ESOL be taught by **MULTIPLE TEACHERS** in a single class period.
    - General .0 Teacher, REP .1 Teacher, and Gifted .2 Teacher **all teaching** in a single class period
    - General .0 Teacher, Special Education .9 Teacher and Gifted .2 Teacher **all teaching** in a single class period
    - REP .1 Teacher, Special Education .9 Teacher, and ESOL .0 w/E Teacher **all teaching** in a single period

Answer:

What you CANNOT have:

- A single student receiving multiple services in a class at the same time.

- A teacher providing multiple services in a class at the same time.

What you CAN have:

- A teacher can provide content and a service (like Reading and EIP, or Math and Gifted) but a single teacher cannot provide Special Education services to some students and EIP services to other students at the same time.

- A single class can have a content teacher who is teaching Reading and providing Gifted services to some students, while a second teacher is providing EIP services to some students in the class, and a third teacher is providing Special Education services to some students in the class.

Student Record

SR Data Cleansing

Student Record Transmission Cycles

Transmission Cycles	Current Documentation
Student Record For 2022	• Address Level File Layout
Student Record For 2021	• Enrollment Level File Layout
Student Record For 2020	• Program Level File Layout
Student Record For 2019	• School Level File Layout
Student Record For 2018	• Special Education Level Layout
Student Record For 2017	• Student Level File Layout
Student Record For 2016	• Student Safety File Layout
Student Record For 2015	• System Level File Layout
Student Record For 2014	• Student Record Updates
Student Record For 2013	• ARP ESSER Q&A
Student Record For 2012	• Student File Layout_Data Cleansing Errors **NEW**
	• Enrollment File Layout_Data Cleansing Errors **NEW**
	• Special ED File Layout_Data Cleansing Errors **NEW**

SR Data Cleansing

Layout ID	Element	Field Type	Format	Length	Staring Position	Ending Position	Description	Edits
C001	FISCAL YEAR	A	yyyy	4	1	4	Fiscal year of record.	E010 - FISCAL YEAR not valid. FISCAL YEAR must be the current valid FISCAL YEAR.
C002	PERIOD	A	x	1	5	5	Reporting period of record.	E021 - Always equal to '1'.
C003	SYSTEM CODE	A	xxx	3	6	8	School System Code.	E040 - Must be an active SYSTEM CODE in the Facilities Database in the range 601-799.
C004	SCHOOL CODE	A	xxxx	4	9	12	Number that identifies a school within a system.	E050 - SCHOOL CODE is missing or not valid for this system. Refer to the Facilities Database. E056 - All schools that reported FTE for this school year must also report students in Student Record. E2911 - At least 25% fewer students were marked FRL in SR than were reported in the November FRL collection. W2911 - Up to 24% fewer students were marked FRL in SR than were reported in the November FRL collection.
	Filler			9	13	21		Filler
C006	RECORD TYPE	A	xxx	3	22	24	Identifies record layout.	E820 - Equals 'C01' for Student Level Record Layout.
C007	GENDER	A	x	1	25	25	Identifies the student's gender. Should be consistent with data in the GTID application.	E200 - GENDER must equal one of the following codes: 'F' – Female 'M' – Male

SR Data Cleansing

- List of those errors and warnings that could/should be fixed now will be posted soon.

Questions from the Open Office Hours Webinar on September 14th are posted

Data Collection Team

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